

THE CATAWBA COUNTY LIBRARY ADVISORY BOARD OF TRUSTEES MEETING
Minutes of November 15, 2016

The Catawba County Library Board of Trustees met on Tuesday, November 15, 2016, 12 Noon, in the Conference Room of the Main Library in Newton.

MEMBERS PRESENT

Amanda Edwards, Pat Gibson, Kevin Moretz, Brenda Sigmon, Carol Preston, Susan Hunsucker, Nicky Setzer and Suzanne White, Library Director.

MEMBERS NOT PRESENT

None

CALL TO ORDER

Brenda Sigmon, Chairman, called the meeting to order.

PUBLIC COMMENT

No members of the public attended.

MINUTES

The minutes of the previous meeting were approved as written.

DIRECTOR'S REPORT

Board Update

Paul Foster was present to take an updated photo of the Library Board members.

Staffing Update

Jenny Gerami-Markham was introduced as the new Branch Services Manager.

Tyler Garrison was introduced as the new Business Manager.

ADVISORY BOARD TRAINING

Molly Westmorland, Management Consultant, with the State Library was present and provided training on the roles and responsibilities of the Library Director, the Library Board and the Friends. The area of responsibilities included administrative, policy, planning, fiscal, advocacy, meetings and networking. Molly explained the roles of the Library Director, the Library Board and the Friends as it related to each category. The goal of the training was to inform each role of the responsibilities in an effort to provide clarity and implement guidelines to achieve cohesiveness.

DIRECTOR'S REPORT CONT'D

Library Endowment

Library Endowment brochures were distributed to all board members that explains a little about the endowment, the impact of giving and how donations can be made. The Library Board members were encouraged to support, help advocate and fundraise for the endowment.

ADJOURNMENT

There being no further business, the meeting was adjourned at 1:37 p.m.

Next Regular Scheduled Library Board Meeting: Tuesday, February 14, 2017, Newton Library

Respectfully submitted,
Tyler Garrison