

Permit Center  
25 Government Drive  
Newton, NC 28658

P: 828-465-8399

E: [permitapps@catawbacountync.gov](mailto:permitapps@catawbacountync.gov)

Utilities & Engineering  
25 Government Drive  
Newton, NC 28658

P: 828-465-8161



**catawba county**  
utilities & engineering

## RESIDENTIAL EROSION CONTROL COMBINED APPLICATION

Financial Responsibility/Ownership Form  
&  
Small Site Erosion Application

A Notary Public is required to witness the signature on the second page of the Financial Responsibility/Ownership Form. Once all sections are completed, please email, mail, or bring the application to the Catawba County Permit Center.

**PLAN REVIEW/FINANCIAL RESPONSIBILITY/OWNERSHIP FORM  
 CATAWBA COUNTY CODE OF ORDINANCES, CHAPTER 16 ARTICLE V  
 SOIL EROSION AND SEDIMENTATION CONTROL**

No person may initiate any land-disturbing activity on one or more acres as covered by the Ordinance before this form and an acceptable erosion and sedimentation control plan have been completed and approved by the Catawba County Utilities and Engineering Department. (Please type or print, and if question is not applicable, place N/A in the blank)

**PART A**

1. Job Name \_\_\_\_\_
2. PIN or 911 address \_\_\_\_\_
3. Purpose of development (residential, commercial, industrial, institutional, etc.) \_\_\_\_\_
4. Approximate soil disturbance date \_\_\_\_\_
5. Total acreage disturbed or uncovered (including off-site borrow and waste areas) \_\_\_\_\_
6. Has an erosion and sedimentation control plan been filed? Yes \_\_\_ No - Attached \_\_\_
7. If you have an Erosion Control billing account, would you like this to be billed? Yes \_\_\_ No \_\_\_  
 Account number \_\_\_\_\_

**PEOPLE**

8. Person to contact should erosion and sediment control issues arise during land-disturbing activity  
 Name \_\_\_\_\_ E-mail address \_\_\_\_\_  
 Telephone \_\_\_\_\_ Cell # \_\_\_\_\_ Fax # \_\_\_\_\_
9. Landowner(s) of Record (attach accompanied page to list additional owners)  

Name	Telephone	Fax Number
Current Mailing Address	Current Street Address	
City                      State                      Zip	City                      State                      Zip	
10. Deed Book No. \_\_\_\_\_ Page No. \_\_\_\_\_

**PART B**

1. Person(s) or firm(s) who are financially responsible for the land-disturbing activity (Provide a comprehensive list of all responsible parties on an attached sheet):

Name	E-mail Address ( <b>REQUIRED</b> )
Current Mailing Address	Current Street Address
City                      State                      Zip	City                      State                      Zip
Telephone	Fax Number

2.(a) If the Financially Responsible Party is not a resident of North Carolina, give name and street address of the designated North Carolina Agent:

_____			_____		
Name			E-mail Address		
_____			_____		
Current Mailing Address			Current Street Address		
_____			_____		
City	State	Zip	City	State	Zip
_____			_____		
Telephone			Fax Number		

2. (b) If the Financially Responsible Party is a Partnership or other person engaging in business under an assumed name, **attach a copy of the Certificate of Assumed Name**. If the Financially Responsible Party is a Corporation, give name and street address of the Registered Agent:

_____			_____		
Name of Registered Agent			E-mail Address		
_____			_____		
Current Mailing Address			Current Street Address		
_____			_____		
City	State	Zip	City	State	Zip
_____			_____		
Telephone			Fax Number		

The above information is true and correct to the best of my knowledge and belief and was provided by me under oath (This form must be signed by the Financially Responsible Person if an individual or his attorney-in-fact, or if not an individual, by an officer, director, partner or registered agent with the authority to execute instruments for the Financially Responsible Person). I agree to provide corrected information should there be any change in the information provided herein.

_____		_____	
Type or print name		Title or Authority	
_____		_____	
Signature		Date	

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I, \_\_\_\_\_, a Notary Public of the County of \_\_\_\_\_ State of North Carolina, hereby certify that \_\_\_\_\_ appeared personally before me this day and being duly sworn acknowledge that the above form was executed by him.

Witness my hand and notary seal, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Seal

\_\_\_\_\_

Notary

My commission expires \_\_\_\_\_






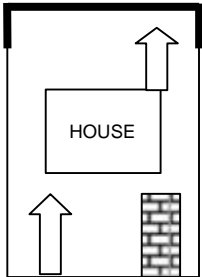
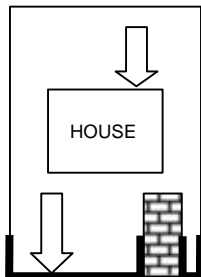
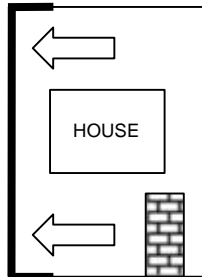
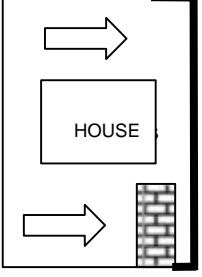
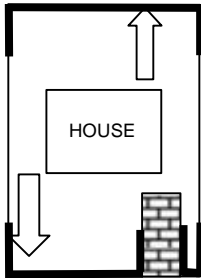
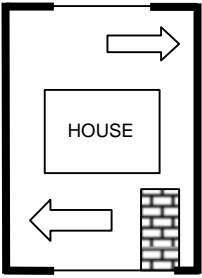
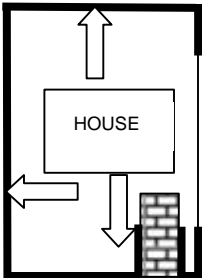
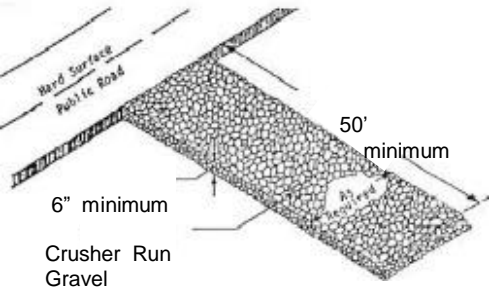
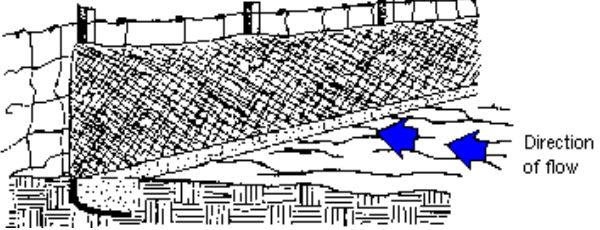
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## SMALL SITE EROSION AND SEDIMENT CONTROL FOR SINGLE LOT DISTURBANCE OF LESS THAN ONE ACRE

<b>L O C A T I O N</b>	<p>Date: _____</p> <p>Zoning Permit #: _____</p> <p>Parcel # or Street Address: _____</p> <p>Subdivision: _____ Lot #: _____</p>
<b>E R O S I O N  C O N T R O L</b>	<p>Size of lot: _____ (sq ft or acres)</p> <p>Amount of lot to be disturbed: _____ (sq ft or acres)</p> <p>Anticipated starting date of construction: _____</p> <p>Is there a stream, lake or watercourse on or near the lot? <input type="checkbox"/> YES <input type="checkbox"/> NO (If yes show on sketch) Name of stream, lake, or watercourse _____</p> <p>Structure Type: (select one)</p> <p>___ Single Family Dwelling      ___ Modular Home      ___ Two Family Dwelling</p> <p>___ Manufactured Singlewide      ___ Manufactured Doublewide      ___ Manufactured Triplewide</p>
<b>A P P R O A C H</b>	<p><b>Please choose one of the following:</b></p> <p><input type="checkbox"/> The most appropriate option from page 4 is option _____ or a combination of options _____ &amp; _____.</p> <p><input type="checkbox"/> A sediment basin located on lot _____ is handling soil erosion and sedimentation control. A construction entrance will be installed on this lot.</p> <p><input type="checkbox"/> The sediment control plan is attached. Please attach.</p>

## EROSION CONTROL OPTIONS FOR LOT CONSTRUCTION

The Soil Erosion and Sedimentation Control Ordinance requires that anyone conducting a land-disturbing activity prevent sediment from leaving the disturbed site. Furthermore, conducting any land-disturbing activity consisting of one acre or more requires a permit before beginning the disturbance. This includes disturbance of multiple lots totaling one acre or more, regardless of proximity to each other within a subdivision; in cases where fill material is stockpiled, needed, or wasted, the area where this material is stored, coming from, or going to, must be included in the total area of disturbance. Erosion Control measures must be installed prior to any grading or construction on site and maintained correctly to function properly. Please refer to the NC Erosion and Sediment Control Planning and Design Manual for specific guidance as it relates to installation and maintenance. The site shall be inspected for maintenance needs weekly and after each storm event, whichever is sooner.

L E G E N D	SEDIMENTATION AND EROSION CONTROL OPTIONS				
	<p><b>INSTRUCTIONS:</b> IDENTIFY ONE OR ANY COMBINATION OF LETTERS FROM THE SEDIMENT CONTROL SKETCHES BELOW THAT BEST DESCRIBES THE EROSION CONTROL MEASURES THAT WILL BE USED DURING CONSTRUCTION.</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p><b>Silt Fence:</b> </p> <p><b>Construction Entrance:</b> </p> <p><b>Direction of Flow:</b> </p> </div> <div style="width: 50%; border: 1px solid black; padding: 5px;"> <p><b>Construction Sequence:</b></p> <ol style="list-style-type: none"> <li>1. Install construction entrance</li> <li>2. Install silt fence</li> <li>3. Rough grade site, construct building(s)</li> <li>4. Final grade and stabilize site</li> <li>5. Remove erosion control measures after site has been inspected for compliance by the Department of Utilities &amp; Engineering.</li> </ol> </div> </div>				
E R O S I O N  C O N T R O L  O P T I O N S	Flow to the Rear OPTION A	Flow to the Front OPTION B	Flow to the Left OPTION C	Flow to the Right OPTION D	
					
	Flow to the Front & Rear OPTION E	Flow to the Left & Right OPTION F	EXAMPLE		
					
					Combination C & E
	Construction Examples				
		<p>Spacing of metal tee post with fabric shall be max. of 6' without wire fence Spacing of metal tee post with fabric and wire fence shall be max. 8'</p> 			

If wetness is a problem geotextile fabric will be required

36" fabric **buried** 12 inches in a 4" wide x 8" deep trench and backfilled with compacted soil