



catawba county

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ADDENDUM NO. 1

Issue Date: February 19, 2026

Request for Proposals

Auditing Services

RFP 26-1008

To: All Potential Respondents

The Request for Proposals (RFP) is modified as set forth in this Addendum No. 1. The original RFP documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondents shall take this Addendum into consideration when preparing and submitting its proposal response. Catawba County is issuing this Addendum to make RFP clarifications.

Clarifications:

1. **QUESTION:** The County normally drafts the financial statements and footnotes, but we noticed the summary of audit costs sheet in Attachment A includes a fee line for financial statement preparation. Does the County anticipate the auditor drafting the report in the future? Can you please elaborate on this and what this fee estimate needs to include? Will the auditor be expected to provide any financial statement preparation or related services in the future (such as drafting, proofing, PDF preparation, printing final copies, etc.)?

ANSWER: The optional service should include preparation of financial statements, associated schedules, and notes. Firm should include completion of the Local Government Commissions DIR submission in LOGOS as well as submission of AFIR. The County wants to emphasize these are optional services and the County will determine whether to include these options in the final contract.

2. **QUESTION:** Can you provide a list, or examples from previous audits, for schedules/documents you required the auditor's assistance for input or completion?

ANSWER: Historically, auditing firms have not assisted County staff. County Finance staff fully prepare the ACFR, including all schedules, government wide conversion entries and reconciliations, LGC DIR inputs into LOGOS, disclosures, completion of the Schedule of

Expenditures of Federal and State Awards, capital assets net of debt calculations as well as all other required documents.

3. **QUESTION:** Do you anticipate identifying/reporting any additional major funds in the next two years?

ANSWER: No.

4. **QUESTION:** Can you better define the date the draft ACFR will be provided? What does 'before late October' mean to the County?

ANSWER: Historically, County Finance staff have the draft ACFR ready for first technical review by the last week of October.

5. **QUESTION:** Will there be a grace period for management's expectations for interim fieldwork completed before early June for the first year due to the initial contract execution date?

ANSWER: The County would consider a limited grace period. Interim fieldwork should begin before June but may be completed by the end of July.

6. **QUESTION:** Is the County expecting to implement a new ERP system in the next three years?

ANSWER: Yes.

7. **QUESTION:** Can you clarify how much time the County expects the audit team to be onsite? Is this expectation for interim and final?

ANSWER: Historically, the interim has required 2-4 days onsite with final completed remotely.

8. **QUESTION:** Are there any additional Agreed Upon Procedures (AUPs) you expect the auditor to complete in addition to the audit of the ACFR?

ANSWER: No.

This Addendum consists of 2 page in total.

END OF ADDENDUM