

**MINUTES OF JULY 21, 2015**  
**CATAWBA COUNTY BOARD OF ELECTIONS**

Meeting called to order at 8:30am Chairman David Hood, Member Stephen Palmer and Director Amanda Duncan were present along with Honorable Gregory R. Hayes and Assistant County Attorney Jodi Stewart. Secretary Barry Cheney attended via telephone.

Judge Hayes administered the Oath of Office to all Board members. All three board members have previously served on the board. Board decided to maintain current structure, with Mr. Hood serving as Chairman and Mr. Cheney as Secretary.

Director Duncan informs the board members the status of buying new voting equipment. Catawba County Board of Elections has received a Sales Agreement from Election Systems and Software. Director Duncan forwards the sales agreement to State Board of Elections. Veronica Degraffenreid with State Board of Elections states that we cannot go forward until the new equipment gets certified.

Board unanimously approved a resolution to temporarily move voters from precincts 9, 23, 24, 27, and 29 due to the small number of eligible voters in the 2015 Municipal Election. Voters will be moved to other precincts, as we done in the past. Resolution will be submitted to State Board of Elections for approval.

Director Duncan requested permission to go forward with moving Precinct 24 Mtn. Grove Baptist Church to Mtn. View Volunteer Fire Department. All board members approve to go forward with relocating the precinct.

Board unanimously approved the One-Stop Implementation Plan for the 2015 Municipal Election. Newton Library (in lieu of) and Highland Recreation Center will be the sites opened for Open-Stop beginning October 22 at 8:00am and both sites closing on Saturday October 31 at 1:00pm. Plan will be submitted to State Board of Elections for approval.

Board unanimously approved the Director's Duties for 2015-2017.

Board unanimously approved last Board Minutes.

Meeting adjourned 8:52 AM.

Respectfully submitted,

Barry Cheney, Secretary



## Board of Elections

PO Box 132  
100-A Southwest Boulevard  
Newton, NC 28658  
Telephone: 828-464-2424  
Fax: 828-464-9832

<http://www.catawbacountync.gov/elections>

### STATE OF NORTH CAROLINA CATAWBA COUNTY

The Catawba County Board of Elections has a full time director of elections, with a staff of full-time, part-time, and supplemental personnel, and that any action taken by the director is done in the name of the board, we feel it prudent to enumerate the areas in which the director may act for the board:

**THEREFORE, BE IT RESOLVED** that the Catawba County Board of Elections of the State of North Carolina does hereby execute the authority contained in §GS 163-35 and delegates to Amanda H. Duncan, Director of Elections, the following duties, powers and responsibilities:

1. Organize and supervise the daily work conducted by the office and supervise the full-time and part-time staff.
2. Supervise the maintenance of Board records, preparation of documents concerning the Board, routine correspondence of the board and keep the Board members informed of all matters requiring their attention.
3. Maintain contact with precinct officials and keep them informed of changes in election laws. Supervise and assist in training precinct officials in conducting elections and supplying them with election materials.
4. Prepare recommendations for the Board regarding the establishment, division, discontinuance or combination of election precincts. Prepare necessary information for submission to the State Director of Elections for approval. Divide or alter precincts upon authority of the Board.
5. Prepare voting equipment and ballot proofs for Board approval. Supervise the storage, maintenance and delivery of all equipment and ballots to the polls. To ensure that all ballots and equipment are tested for logic and accuracy prior to all elections.
6. Under the direction of the Board, supervise the issuing of absentee ballot applications, absentee ballots, counting of absentee ballots and keep correct records of same.
7. Prepare abstracts and assist the Board in canvassing the returns of all elections.
8. Supervise and assist with the filing of candidates for elective office and the receipt of the required filing fees.
9. Maintain contact with North Carolina State Board of Elections, Catawba County Officials, and the officials in the eight Catawba County municipalities concerning election matters.
10. Supervise and assist in the selling of public records maintained by the office and collecting the required fees.

5-Final recommendation to County Board of Commissioners.

6-Obtain approval for Commissioners.

Express Vote has not yet been certified by SBE, expected by May 18th, 2015. Second vendor from California is in process of having their equipment certified. Board will also consider this equipment before any decisions are made to replace.

-Discussion of 2015/16 budget request from county BOE to Commissioners:

Budget has not yet been approved by Commissioners. A number of items have substantially increased over 2014/15 because 2015/16 covers 4 elections as opposed to 2 elections in 2014/15 budget.

-Discussion of City of Conover precinct change. Donald Duncan, Conover City manager has requested of Board that we combine precincts 7 and 8 for municipal elections. Mr. Duncan was offered an invitation to address the Board at this meeting to present his reasoning for this change, but did not appear. Board decided that moving precincts every other year will cause excessive confusion for voters. Board voted to reject request. Dir. Duncan will inform Mr. Duncan of Board's decision. Board will re-visit idea of combining other precincts on a permanent basis. This will be postponed until more information is available after next presidential election.

-Meeting adjourned 9:25 AM.

Respectfully submitted,

Barry Cheney, Secretary

Via email- [Aduncan@catawbacountync.org](mailto:Aduncan@catawbacountync.org)

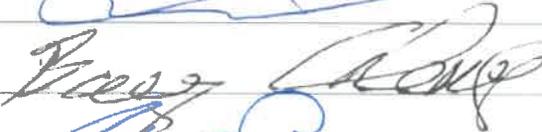
11. Prepare and supervise staff in conducting the Sample Hand to Eye Count and report to SBOE.
12. Under the direction of the Board, supervise and assist in the research and processing of provisional ballots, the counting of approved provisional ballots and keeping correct records of the same.
13. To prepare an annual budget and submit to the board for approval prior to submission to the Board of Commissioners.
14. Supervise and assist in reviewing and examining the validity of petitions submitted to the office to be certified.
15. Notify Board members of all meetings.
16. Supervise and assist in the processing and auditing of campaign reports received from candidates and political committees, including notifying the State Board of Elections of delinquent reports.
17. To release material and information concerning registration and elections to the public and to release information to the press except when policy or the judicial function of the board is affected. To have all notices concerning elections published.
18. Perform authorized administrative duties related to the state registration system (SEIMS), Help America Vote Act, National Voter Registration Act, and North Carolina Election laws.
19. Perform such other duties as may from time to time be assigned by the Board of Elections.
20. The board retains the power to restrict or exclude the Director of Elections from performing any of the duties outlined above.

Adopted the 21<sup>st</sup> day of July 2015, and entered into the official minutes of the Catawba County Board of Elections.

David W. Hood, Chairman



Barry R. Cheney, Secretary



Stephen L. Palmer, Member



MINUTES OF APRIL 21, 2015

CATAWBA COUNTY BOARD OF ELECTIONS

Chairman Hood, Sec. Cheney, Member Palmer, Dir. Duncan in attendance. Called to order 8:15 A.M.

-Completed move of Pct. 25-N. Newton- from Northside fire station to new site. Located at Abernethy United Methodist Church, 111 W. 13th St., Newton. Voters will be informed by office. Resolution signed by Board.

-Purchase of new election equipment discussed.

Three (3) proposals were submitted to Board by Dir. Duncan.

First proposal:

Purchase of 55 DS200 precinct scanners  
400 Express Vote marking devices

Total cost: \$1.675 million This option would allow for the use of Express Vote units to create all ballots, eliminating the need to purchase ballots to a large extent.

Second proposal:

Purchase of 55 DS200 precinct scanners  
70 Express Vote units

Total cost: \$565,000 This option allows for the required number of Express Vote units for One Stop voting, and 1 unit for each precinct with a few left over. These could be distributed throughout the county and/or serve as backups for failed units.

Third proposal:

Purchase of 55 DS200 precinct scanners  
46 Express Vote units

Total cost: \$473,000 This option would require that the Board also purchase equipment to provide for Ballot On Demand for the One Stop sites, increasing the initial purchase price.

Duncan recommended that proposal #2 would be the most cost effective and feasible. Also recommended that we purchase new voting booths. Also recommended that we purchase hand-held scanners to interface with laptops. These would link voter's registration record with driver's license, reducing errors. Cost is approx. \$350/scanner X 100 laptops= \$35,000.

Need to replace office computer running Unity program. Have funds in present budget to cover this. Have obtained estimate from IT for \$1,100 for computer and monitor. Present computer is running Windows XP, no longer supported. New Unity program from state requires Windows 8. Board voted unanimously to proceed with purchase of Unity computer.

Discussion of steps that must be followed to proceed with replacing voting systems:

1-Demonstration of equipment to Board. Board has observed Express Vote and DS200 at previous training seminar in Winston-Salem.

2-Preliminary recommendation to County Commissioners of which system to acquire.

3-Test of equipment at in least one Precinct during an election.

4-SBE approval.

## MINUTES OF AUGUST 18, 2015

### CATAWBA COUNTY BOARD OF ELECTIONS

Meeting called to order at 8:20 AM. Chairman David Hood, Secretary Barry Cheney, Member Stephen Palmer and Director Amanda Duncan were present along with Democratic Co. party Chair Marcus Williams and Republican Co. party Chair Franklin Lawson.

Discussion of appointment of precinct judges. Number of registered Unaffiliated voters in Catawba County has now exceeded Democratic voters. A number of judges are unaffiliated. Some precincts do not have a Democratic judge. Office will attempt to recruit Democratic assistants to those precincts without representation. Palmer moved to approve list of judges, Cheney seconded, approved by all members. Letters will be mailed out today to inform appointees.

Precinct 24 (Mt. View 2) has been moved from Mtn. Grove Baptist Church to Mtn. View Volunteer Fire Department, 3571 S. NC 127. Palmer made motion to accept resolution to move precinct, Cheney seconded, resolution approved and signed by Board.

Precinct 26- Discussion of moving precinct in response to request from First Assembly of God Church. Office has not been able to find any acceptable venue inside precinct boundaries. Duncan has obtained permission from Resurrection Church located in Clement Center, 2010 Clement Blvd NW. Discussion concluded that moving voting site out of precinct is not ideal, we have no other option at this point. Board will re-visit this after the 2015 Municipal election in November. Palmer made motion to accept resolution to move precinct to Clement Center, Cheney seconded, resolution approved and signed by Board.

Confidentiality Agreement has been provided by SBOE for all employees. Form has been updated by county attorney Debra Bechtel. Board members signed form.

Duncan proposed that CCBOE create a Facebook page. Discussion of whether to allow comments to be posted. Decided not to allow. Creation of Facebook page is approved by Board.

Minutes from previous meeting (July 21, 2015) were approved.

Duncan reported that due to change in SBOE policy, the new voting equipment DS-200 tabulator will be tested this November. Will use county-wide in presidential primary election. Express Vote (replacements for iVotronic) should be certified in September, so will also test in November, go county-wide in primary. This will result in the use of a mixture of old and new equipment in the November election.

Filing for school board races began August 14th, will close September 4th.

Meeting adjourned 8:51 AM.

Respectfully submitted,

Barry Cheney, Secretary



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### RESOLUTION FOR PERMANENTLY MOVING POLLING PLACE #26

Resolution by the Catawba County Board of Elections to permanently transfer voters in Precinct #26 (Oakland Heights) from the First Assembly of God Church, 1301 12<sup>th</sup> St Dr NW, Hickory, NC 28601 to the new location at Resurrection International Church, 2010 Clement Blvd NW, Hickory, NC 28601.

**WHEREAS**, General Statute §163-128 provides, among other provisions, that the County Board of Elections shall have power to alter voting places as the local Board deems expedient, by a Resolution of the local Board and approval by the Executive Director of the State Board of Elections; and

**WHEREAS**, the Local Board of Elections is required to move the voting place because the present location will not be available as a voting place in the future due to a request of the owners. The new location is located outside the precinct and within a mile from the old location. There are no facilities adequate to serve as a voting place located in the precinct. The location complies with all accessibility requirements, meets all other needs required of a polling site; and

**WHEREAS**, General Statute §163-128 provides upon the adoption of this Resolution, the board shall: give forty-five days' notice prior to the next primary or election, give notice by advertisement in a local newspaper having general circulation in the county, post a copy in the Board of Elections office and the Government Center Building, and mail a copy of the resolution to the chairman of every political party in the county. The Board of Elections office shall, not less than 30 days before the next primary or election, mail a notice of change to each voter that will be assigned this different polling place;

**NOW, THEREFORE, BE IT RESOLVED** that the Catawba County Board of Elections hereby permanently changes the voting place for Precinct #26 (Oakland Heights) from First Assembly of God Church, 1301 12<sup>th</sup> St Dr NW, Hickory, NC, 28601 to Resurrection International Church, 2010 Clement Blvd NW, Hickory, NC 28601;

**BE IT FURTHER RESOLVED** that a copy of this Resolution will be submitted to the Executive Director of the State Board of Elections for approval.

Adopted this 18<sup>th</sup> day of August 2015.

A blue ink signature of David W. Hood, Chairman, written over a horizontal line.

David W. Hood, Chairman

A blue ink signature of Berry R. Cheney, Secretary, written over a horizontal line.

Berry R. Cheney, Secretary

A blue ink signature of Stephen L. Palmer, Member, written over a horizontal line.

Stephen L. Palmer, Member



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### RESOLUTION FOR PERMANENTLY MOVING POLLING PLACE #24

Resolution by the Catawba County Board of Elections to permanently transfer voters in Precinct #24 (Mtn. View 2) from Mtn. Grove Baptist Church, 6156 Mountain Grove Church Rd, Hickory, NC 28602 to the new location at Mtn. View Volunteer Fire Department, 3571 S NC 127 Hwy, Hickory, NC 28602.

**WHEREAS**, General Statute §163-128 provides, among other provisions, that the County Board of Elections shall have power to alter voting places as the local Board deems expedient, by a Resolution of the local Board and approval by the Executive Director of the State Board of Elections; and

**WHEREAS**, the Local Board of Elections is seeking to move the voting place because the present location has issues with accessing the building when needed. The new location is located within the same precinct, complies with all accessibility requirements, meets all other needs required of a polling site; and

**WHEREAS**, General Statute §163-128 provides upon the adoption of this Resolution, the board shall: give forty-five days' notice prior to the next primary or election, give notice by advertisement in a local newspaper having general circulation in the county, post a copy in the Board of Elections office and the Government Center Building, and mail a copy of the resolution to the chairman of every political party in the county. The Board of Elections office shall, not less than 30 days before the next primary or election, mail a notice of change to each voter that will be assigned this different polling place;

**NOW, THEREFORE, BE IT RESOLVED** that the Catawba County Board of Elections hereby permanently changes the voting place for Precinct #2 (Mtn. View 2) from Mtn. Grove Baptist Church, 6156 Mtn. Grove Church Rd, Hickory, NC 28602 to Mtn. View Volunteer Fire Department, 3571 S NC 127 Hwy, Hickory, NC 28602.;

**BE IT FURTHER RESOLVED** that a copy of this Resolution will be submitted to the Executive Director of the State Board of Elections for approval.

Adopted this 18th day of August 2015.

A blue ink signature of David W. Hood, Chairman, written over a horizontal line.

David W. Hood, Chairman

A blue ink signature of Barry R. Cheney, Secretary, written over a horizontal line.

Barry R. Cheney, Secretary

A blue ink signature of Stephen L. Palmer, Member, written over a horizontal line.

Stephen L. Palmer, Member

# Catawba County Board of Elections

## 2015-2016 Precinct Judge Assignments

### Precinct 1 - Balls Creek

CJ Bumgarner, Greata A  
 DJ Carlisle, Sharon Brewer  
 RJ Henley, Jeanette McLeod

### Precinct 2 - Banoak

CJ Weaver, Dennis Dale, Sr  
 DJ Coffey, Keith LaFayette  
 RJ Pate, Rhonda Fleming

### Precinct 3 - Blackburn

CJ Conley, Robert Harold, Sr  
 DJ Davis, Patricia F  
 RJ Leatherman, Joyce Amelia

### Precinct 4 - Brookford

CJ Cummins, Candace Denine  
 DJ Bollinger, Cynda Harkness  
 RJ Yount, Evelyn Fisher

### Precinct 5 - Catawba

CJ Travis, Cindy Lee  
 DJ Whisnant, Jennifer Brown  
 RJ Martin, Katherine Asherbraner

### Precinct 6 - Claremont

CJ Cline, John Jay  
 DJ Henderson, Valerie Ann  
 RJ Gibson, Marvelyn Pacetti

### Precinct 7 - Conover West

CJ Hoffman, Roy Donald Jr  
 DJ Pingel, David Alan  
 RJ Watson, Richard Thomas

### Precinct 8 - Conover East

CJ Richey, Sharyn Bowman  
 DJ Arey, Norman Pruett  
 RJ Leatherman, Mary Katherine

### Precinct 9 - East Maiden

CJ Abernethy, Susan Presley  
 DJ Wilfong, Carolyn Banks  
 RJ Canipe, Lindsay Jo

### Precinct 10 - East Newton

CJ Sigmon, Jennifer Lynn  
 DJ Mccorkle, Robert Lee Jr  
 RJ Wallace, William Russel

### Precinct 11 - College Park

CJ Lael, Richard Lamar  
 DJ Fisher, Glenn Mansfield  
 RJ Raveica, Timotei

### Precinct 12 - Kenworth

CJ Lail, Charles Aaron  
 DJ Scott, James Roosevelt  
 RJ Morgan, Steve Brian

### Precinct 13 - Greenmont

CJ Farthing, Edwin Glenn  
 DJ Dula, Anita Davis  
 RJ Baker, Ralph Eugene Jr

### Precinct 14 - Oakwood

CJ Jackson, Karen Joan  
 DJ Hutchens, Charles Thomas  
 RJ Rembert, Judge Dorothy

### Precinct 15 - Ridgeview

CJ Parsons, Fred Hayden  
 DJ Shuford, Timothy Scott  
 RJ Baker, Julie Cline

### Precinct 16 - Highland

CJ Lowman, Jason Len  
 DJ Stevenson, Donald Wayne  
 RJ Ball, James Mitchell Sr

### Precinct 17 - Longview North

CJ Kanipe, Eric Andrew  
 DJ Greenard, Janice Louise  
 RJ Kube, Richard Wayne

### Precinct 19 - Longview South

CJ Barnard, Nellie Sue  
 DJ Hawfield, William Raper Jr  
 RJ Sears, Guynell Williams

### Precinct 20 - Maiden

CJ Miller, Alison Sigmon  
 DJ Morton, Leonard Darrell  
 RJ Michael, Patricia Marlowe

### Precinct 21 - Monogram

CJ Gantt, Darin Craig  
 DJ Miller, Elisa Carol  
 RJ Freeman, Georgia Lee

### Precinct 22 - Mt Olive

CJ Owenby, Lori Gilbert  
 DJ Cook, Patti Setzer  
 RJ Baker, Lisa Haithcock

### Precinct 23 - Mtn View 1

CJ Reese, Andrew William  
 DJ Moss, Kim Earline  
 RJ Cable, Amy Fernald

### Precinct 24 - Mtn View 2

CJ Terry, Martha Jo  
 DJ Hooper, Marjorie Foster  
 RJ Greene, Marsha McGuire

### Precinct 25 - North Newton

CJ Laney, Sue Bolick  
 DJ Bass, Rose Watters  
 RJ Edmonson, Barbara Potter

### Precinct 26 - Oakland Heights

CJ Johnson, Linda Sue  
 DJ Mandle, Jane Linial  
 RJ Nichols, Dianne Vosburg

### Precinct 27 - Oxford

CJ Colson, Derek Nichols  
 DJ Walker, James Bradley  
 RJ Craig, Debora C

### Precinct 28 - St Stephens 1

CJ Austin, Sandra Troutman  
 DJ Kenworthy, Wanda T  
 RJ Baird, Linda Christopher

### Precinct 29 - St Stephens 2

CJ Christenbury, Sandra O  
 DJ Owens, Mildred Blanton  
 RJ Baker, Sandra Carpenter

### Precinct 30 - Sandy Ridge

CJ Jones, James Theodore Jr  
 DJ Richmond, Anna Alston  
 RJ Bolick, Neil Oren

### Precinct 31 - Sherrills Ford

CJ Drum, Susan Harris  
 DJ White, Samuel L  
 RJ Beam, Anita Henderson

### Precinct 32 - South Newton

CJ Sigmon, Melissa Seagle  
 DJ Wray, Lorinda Valentine  
 RJ Propst, Elizabeth Velsor

### Precinct 33 - Springs

CJ Christenbury, Miranda Elizabeth  
 DJ Parker, Jason Ray  
 RJ Sipe, Claire Cline

### Precinct 34 - Startown

CJ Black, Deborah Laney  
 DJ Reinhardt, Reba Fox  
 RJ Stillman, Gretta Buckner

### Precinct 35 - Sweetwater

CJ Fincannon, Judy Eckard  
 DJ Fliowers, Anita James  
 RJ Deal, Kaye Long

### Precinct 36 - Viewmont 1

CJ Beard, Joyce Leatherman  
 DJ Griffis, Thomas Lionel  
 RJ Herbein, William Donald

### Precinct 37 - Viewmont 2

CJ McSwain, Kathryn Hatchett  
 DJ Thompson, Janice Pandoris  
 RJ Lineberger, Patricia Coffey

### Precinct 38 - Falling Creek

CJ Hahn, Bobbie Wright  
 DJ Bernhardt, James Franklin  
 RJ Rhoney, Anita Childres

### Precinct 39 - Northwest

CJ Pinkerton, Luther Eugene  
 DJ Cooper, Judy Hendrix  
 RJ Ingold, Judy Bost

### Precinct 40 - West Newton

CJ Rudisill, Michael Todd  
 DJ Sherrill, Beatrice Pickens  
 RJ Young, Judy Marie

### Precinct 41 - Lake Norman

CJ Benfield, Anita Martin  
 DJ Adams, Lisa Howard  
 RJ Morris, William Ray

8/18/2015

**CJ=Chief Judge DJ=Democratic Judge RJ=Republican Judge**

If you are a registered Catawba County Voter interested in working the polls,  
 call the Board of Elections office at **828-464-2424** or  
 visit [www.catawbacountync.gov/elections](http://www.catawbacountync.gov/elections) to fill out an application.

**MINUTES OF OCTOBER 13, 2015**  
**CATAWBA COUNTY BOARD OF ELECTIONS**

Meeting called to order at 8:15 AM. Chairman David Hood, Secretary Barry Cheney, Member Stephen Palmer and Director Amanda Duncan were present.

Duncan reported 16 absentee ballots have been sent out, none returned.

Have had seven (7) judges resign from duty. A number felt overwhelmed by the job requirements.

Discussion of One Stop schedule for March 15, 2016 Primary election. Duncan proposed four different options to the Board.

#1 and #4 have all sites but Main closed on final Saturday.

#2 has Sunday open from 12-5

#3 has Sunday open from 1-5

Board discussed all options, leaning toward #3, with change of Saturday from 8-5 to 8-1 for consistency. No decision reached yet.

DS200 tabulator will be tested in Precinct 25. M100 will be available as backup. Election totals will have to be entered into Unisys by hand. iVote replacement, Express Vote, has still not been certified by state.

Ballot on Demand- Office will get training October 16th. Will be used in office for absentee ballots only. Cost is 45 cents/ballot. More expensive than ordered ballots (approx. 20 cents), but will save money as will not require office to print thousands of unused ballots.

Poll worker training is set up for last week of January at the Agricultural Center.

Follow-up to discussion on Facebook- Informed that Facebook policy stipulates that comments must be allowed. IT department and BOE office will monitor comments. IT department will create page. Board approved creation of page. Agreed to re-visit this if need arises.

Precinct 41 at Rehobeth United Methodist Church has complaints with handicap access and parking lot not well lit. Duncan suggested that polling place be moved to newer recreation building on site, after the election. Board agreed.

Board approved minutes of August 18th meeting.

Board approved hiring of Larry Brewer as part-time employee to process absentee ballots.

Meeting adjourned 8:47 AM

Respectfully submitted,

Barry Cheney, Secretary

**MINUTES OF OCTOBER 20, 2015**  
**CATAWBA COUNTY BOARD OF ELECTIONS**

Meeting called to order at 8:15 AM. Secretary Barry Cheney, Member Stephen Palmer, Director Amanda Duncan present. Chairman David Hood participating via telephone.

Seven (7) absentee ballots were reviewed. Cheney and Palmer agreed that ballots are complete, reported to Hood. Ballots approved.

Meeting adjourned 8:20 AM

Respectfully submitted,  
Barry Cheney, Secretary

**MINUTES OF OCTOBER 27, 2015**  
**CATAWBA COUNTY BOARD OF ELECTIONS**

Meeting called to order at 8:15 AM. Chairman David Hood, Secretary Barry Cheney, Member Stephen Palmer, Director Amanda Duncan present.

Four (4) absentee ballots were reviewed and approved.

Duncan reported receiving a few complaints about campaign signs being too tall. She contacted one candidate and explained requirements. He will comply.

Duncan reported all precincts are prepared for Nov. 3rd election.

Board was advised that all Same Day Registrations will be scanned at the polling site, then information will be manually entered into system at the BOE office.

Meeting adjourned 8:25 AM

Respectfully submitted,  
Barry Cheney, Secretary

**MINUTES OF NOVEMBER 2, 2015**  
**CATAWBA COUNTY BOARD OF ELECTIONS**

Meeting called to order at 5:00 P.M. Chairman David Hood, Secretary Barry Cheney, Member Stephen Palmer, Director Amanda Duncan present.

Duncan reported a total of 916 One Stop ballots cast. Newton: 664, Highland Rec: 252.

Board approved 5 absentee ballots.

Discussion of complaint from W. Arnold Jr.: He changed his registration in June 2015. Wife claimed he asked for absentee ballot, was not received at his address in Tennessee. Office has had numerous phone conversations with spouse. Have sent a total of 3 ballots, none have been received. Duncan has explained to her that the BOE has fulfilled its legal obligations. Board decided that nothing else can be done at this point.

Meeting adjourned 5:22 PM

Respectfully submitted,  
Barry Cheney, Secretary

**MINUTES OF NOVEMBER 3, 2015**  
**CATAWBA COUNTY BOARD OF ELECTIONS**

Meeting called to order at 6:00 P.M. Chairman David Hood, Secretary Barry Cheney, Member Stephen Palmer, Director Amanda Duncan present.

Meeting purpose is to observe election day returns.

First returns were received about 7:45 PM. Final precinct in about 8:35 PM.

No problems to report.

Meeting adjourned 8:55 PM

Respectfully submitted,

Barry Cheney, Secretary

**MINUTES OF NOVEMBER 10, 2015**  
**CATAWBA COUNTY BOARD OF ELECTIONS**

Meeting called to order at 11:00 A.M. Chairman David Hood, Secretary Barry Cheney, Member Stephen Palmer, Director Amanda Duncan present. Guest Donald Robinson observing.

Meeting purpose is to conduct canvass of election returns.

Absentee ballots reviewed:     1 military, received 11/2/15. Accepted.  
  1 mail ballot received 11/5/15. Did not contain postmark, therefore  
  rejected.

Provisional ballots reviewed:  10 provisional ballots total:  
  -6 ballots were approved in full.  
  -1 ballot was partially approved. Voted out of precinct, only school election  
  counted.  
  -3 ballots not approved.  
  -1 voter already voted at One Stop, provisional ballot not issued  
  but recorded in SOSA.  
  -1 voter not registered in county. Registered in Hanover county.  
  -1 voter did not live in municipality or school district on ballot, not  
  eligible.

Reviewed Precinct 4. Consists of combined Precincts 4, 23 and 24. Total of 80 ballots cast. Verified counts with tapes.

Write-in votes reviewed. Only write-ins that received more than 5 votes were tallied, according to law. This was accomplished by Amanda Duncan and Trudy McSwain. Wayne Hyatt received 73 votes for Town of Catawba Council seat.

Abstracts were signed by all Board members.

Sample audit was performed on Thursday, November 5th. Precincts 8 and 17.

One Stop plan for March 15, 2016 Primary election was presented to Board. Unanimously approved.

Meeting adjourned 11:45 A.M.

Respectfully submitted;

Barry Cheney, Secretary