

Regular Session, September 8, 2015, 9:30 a.m.  
Catawba County Board of Commissioners

**Appointments**

CVCC Board of Trustees 610 09/08/15

**Awards**

Distinguished Public Service Award – Leroy Lail 609 09/08/15

2014 Sustained Professional Purchasing Award 610 09/08/15

**Information Technology**

Transfer of Funds from UUPS Cooling Infrastructure Project to Technology  
Infrastructure Fund 610 09/08/15

**Leadership Academy**

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**Library**

Library Meeting Room Use Policy 612 09/08/15

**Planning**

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**Purchasing**

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Purchasing 611 09/08/15

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Landfill Gas Equipment Station 615 09/08/15

The Catawba County Board of Commissioners met in regular session on Tuesday, September 8, 2015, at 9:30 a.m. in the Robert E. Hibbitts Meeting Room of the 1924 Courthouse, 30 North College Avenue, Newton, North Carolina.

Present were Chair Randy Isenhower, Vice-Chair Barbara G. Beatty and Commissioners Sherry E. Butler and Dan A. Hunsucker. Commissioner Katherine W. Barnes was absent.

Also present were County Manager J. Thomas Lundy, Assistant County Managers Dewey Harris and Mary Furtado, County Attorney Debra Bechtel, Assistant County Attorney Jodi Stewart and County Clerk Barbara Morris.

1. Chair Randy Isenhower called the meeting to order at 9:30 a.m., noted a quorum was present and Commissioner Katherine W. Barnes was absent.
2. Chair Isenhower led the Pledge of Allegiance to the Flag.
3. Commissioner Dan Hunsucker offered the invocation.
4. Commissioner Hunsucker made a motion to approve the minutes from the Board's Regular Meeting of August 17, 2015. The motion carried unanimously.
5. Recognition of Special Guests: Chair Isenhower welcomed everyone present and thanked them for their interest in the business of the County and specifically acknowledged Brad Lail from the

Hickory City Council. He then recognized Vice-Chair Barbara Beatty's selection as the District 13 Director at the NCACC Annual Conference. District 13 includes Alexander, Burke, Caldwell and Catawba Counties. Vice-Chair Beatty then noted Commissioner Barnes had been appointed to service as a member of the U.S. Environmental Protection Agency's Local Government Advisory Committee.

6. Public Comments for Items Not on the Agenda: None.

7. Presentations:

a. All the members of the Board joined Chair Isenhower at the podium and presented Mr. Leroy Lail with a Distinguished Public Service Award for his twelve years of service on the UNC Board of Governors, where his efforts helped expand and extol the best qualities of higher education.

b. All the Board presented the members of the Catawba County Purchasing Department with the 2014 Sustained Professional Purchasing Award. This award is presented annually by the Carolinas Association of Governmental Purchasing to member agencies that have demonstrated excellence in purchasing standards. This is the fourteenth year in which this award has been received by the department.

c. Human Resources Director Cynthia Eades came forward and presented seven County employees who are graduating from the County's Leadership Academy. The graduates were April Green (Library), Dawn Hughey (Social Services), Jennifer McCracken (Public Health), Amy McDonald (Human Resources), Jodi Stewart (County Manager's Office), Christina Triplett (Social Services) and Karyn Yaussy (Emergency Services). These employees were identified to have leadership potential and over the last year have developed their skills by expanding their understanding of leadership and management responsibilities through participation in professional development opportunities, book studies, networking and team-building opportunities, development and completion of a team project, a Reading Garden at the main County Library in Newton, and the successful completion of six County-sponsored academic modules.

8. Appointments.

Commissioner Sherry E. Butler recommended the appointment of Vance Dalton, Jr. for an unexpired term on the Catawba Valley Community College Board of Trustees to succeed Mike Erdt. This term will expire June 30, 2017. This recommendation came in the form of a motion which carried unanimously.

9. Consent Agenda:

County Manager J. Thomas Lundy presented the following three items on the consent agenda:

a. A request for the Board to approve the transfer of \$127,000 in unspent funds located in the UPS Cooling Infrastructure Project account to the Technology Infrastructure account. This will cover ongoing enterprise-wide infrastructure replacement and upgrade needs. The Universal Power Supply (UPS) Cooling Infrastructure Project was created two years ago in order to update the cooling system for the County's data center. A specific capital project account was established for this purpose. When the work was done, however, the funding was taken from Technology Infrastructure, which has an on-going annual allocation of \$200,000. Because the UPS Cooling Infrastructure Project was completed using funds from the other technology capital project account, \$127,000 from the UPS Cooling Infrastructure Project was left unspent and it was requested that these funds replenish the Infrastructure account.

Over the last several years, the Technology Department has been working to upgrade major areas of the County's computer network infrastructure, including switches, servers, storage area and wide area networks, firewalls and related hardware. These devices manage the County's most critical data and ensure 24/7 connectivity to citizens, County departments and the municipalities with whom the County partners. Keeping this infrastructure up to date requires adherence to a systematic multi-year replacement schedule. Transfer of the unspent UPS Cooling project funds to the Technology Infrastructure fund will allow the County to remain on that schedule. Without the

transfer of funds, the Technology Infrastructure account would not fully support the necessary expenditures currently needed. The following appropriations apply:

Transfer of Appropriation:

Transfer From: 410 - 460100 - 985000 - 11204 UPS Cooling Infrastructure (\$127,000)

Transfer To:

410 - 460100 – 982000 - 11202 Infrastructure Upgrades (ITC) \$127,000

b. A request for the Board to enter into an Interlocal Contract with the Houston Galveston Area Council for its cooperative purchasing program named HGAC Buy. North Carolina General Statute 143-129 authorizes an exemption from bidding for purchases made through a competitive bidding group purchasing program, which are formally organized programs that offer competitively bid products and services at discount prices to two or more public agencies.

In 1972, the Texas Legislature passed the Interlocal Cooperation Act to promote activities among local governments in Texas. HGAC Buy was established and products offered through it have been subjected to either the competitive bid or competitive proposal format. The program has been open to all governmental agencies for several years. HGAC Buy offers a multitude of products such as: general purpose and emergency vehicles; infrastructure equipment and services; communications equipment and services; grounds facilities and park equipment; public works equipment; emergency equipment and supplies; emergency preparedness and disaster recovery, and cooperative energy purchasing.

The County's Purchasing Department would like to participate in this cooperative purchasing program for the Justice Center/Public Safety Project. The new E-911 Center will require new workstation consoles and the project team have selected Evans Consoles based on quality, warranty and design features. Evans Consoles can be procured via the HGAC Buy purchasing contract. Once HGAC pricing is received from Evans, staff will compare cost with what other agencies have been charged for Evans Consoles to ensure a fair proposal has been received. The E-911 console workstations are 911 fundable.

HGAC Buy requires Catawba County to execute a interlocal contract to participate in the program. Catawba County has purchased items through other cooperative purchasing programs such as US Communities and the Charlotte Cooperative Purchasing Alliance. Neither of these require an interlocal agreement.

c. A request for Board approval of a request made by the City of Claremont and the Town of Catawba to amend the list of Map Review Officers. On July 17, 1997, the General Assembly ratified SB 875 - Maps and Plats Law. This law required all counties to appoint Review Officers who would review each plat or map before it is recorded and certify that it meets the statutory requirements for mapping. The law states that individuals have to be appointed by name, not by job title, so that any time a change occurs in staffing, a new Review Officer has to be appointed and approved by resolution of the Board of Commissioners and subsequently recorded in the Register of Deed's Office.

The City of Claremont and the Town of Catawba requested that Ms. Elinor Hiltz be added to their list of approved Map Review Officers and that Ms. Shelley Stevens be removed due to her leaving her position.

The following resolution applies:

**RESOLUTION #2015-\_\_\_\_\_**  
**APPOINTMENT OF MAP REVIEW OFFICERS**

**WHEREAS**, S.L. 1997-309 (SB875) made a number of significant changes in the procedures for recording maps and plats; and

**WHEREAS**, the main purpose of the law was to transfer the responsibility for reviewing plats to determine whether they meet recording requirements from the Register of Deeds to a Review Officer; and

**WHEREAS**, G.S. 47-30.2 requires the Board of County Commissioners in each County, by resolution, to appoint a person or persons to serve as Review Officer to review each plat or map before it is recorded and certify that it meets the statutory requirements for recording; and

**WHEREAS**, it is the desire of the Catawba County Board of Commissioners to insure an expeditious review of all maps and plats as required by G.S. 47-30.2 before they are presented to the Register of Deeds for recording.

**WHEREAS**, the Catawba County Board of Commissioners on January 20, 2015 adopted Resolution #2015-02 which included names of individuals who were appointed as Review Officers for representative jurisdictions in Catawba County; and

**WHEREAS**, said Resolution was recorded in the Office of the Register of Deeds in Book 3274 Pages 0413-0415; and

**WHEREAS**, staffing changes have occurred in the City of Claremont and the Town of Catawba, which necessitate an amendment to the approved list of Map Review Officers.

**NOW THEREFORE, BE IT RESOLVED**, that Elinor Hiltz is hereby appointed to perform the responsibilities as required for Map Review Officer for the City of Claremont and the Town of Catawba as indicated in accordance with the appropriate General Statutes; and

**FURTHERMORE BE IT RESOLVED**, that Shelley Stevens is hereby removed from the list of appointed Review Officers for the City of Claremont and the Town of Catawba.

With the above changes, the comprehensive list of Map Review Officers is as follows:

Catawba County:	Jacky M. Eubanks, Susan Ballbach, Chris Timberlake and Lashana Marshburn
City of Hickory:	Brian Frazier, Cal Overby, John Furmage, David Leonetti and Shamaury Myrick
City of Newton:	Alex S. Fulbright
City of Conover:	Q. Lance Hight, and Cara C. (Chris) Reed
City of Claremont:	Laurie Locicero and Elinor Hiltz
Town of Long View:	David Epley, and Charles T. Mullis
Town of Maiden:	Travis Ramsey
Town of Catawba:	Elinor Hiltz
Town of Brookford:	Marshall Eckard

**AND BE IT FURTHER RESOLVED** that a copy of this Resolution designating the Review Officer be recorded in the Catawba County Register of Deed's Office and indexed in the names of the Review Officers.

Adopted this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Chair Isenhower asked if any Commissioner wished for an item to be broken out from the consent agenda and none was requested. Commissioner Butler made a motion to approve the consent agenda which carried unanimously.

10. Departmental Reports:

A. Library.

Library Director Suzanne White requested the Board adopt a revised Catawba County Library Meeting Room Use Policy to allow the community access to meeting room spaces for nonprofit

educational, civic, and community meetings that are open to the public. North Carolina Public Library Standards include a benchmark that library facilities are designed to maximize opportunities for community collaboration and provide meeting rooms and other spaces for community programs and events. An excerpt from the recently adopted Library Strategic Plan aligns with this benchmark:

Goal: *As a community center of excellence, fuel citizens' passion for reading personal growth and learning*

Objective: *Create welcoming, vibrant, comfortable, and secure library spaces.*

Tactic: *Enhance community access to library spaces by aligning applicable policies around facility use.*

After reviewing options for increasing the community's access to library meeting room space, staff developed a policy that offers after-hours facility use at Sherrills Ford-Terrell, St. Stephens, and Southwest Branch Libraries, based on the feasibility of securing the interior of the library while still allowing access to the meeting room.

The revised policy also clarifies the type of gatherings that are permitted, allowing for nonprofit educational, civic, and community use that is open to the public, includes provisions to ensure fair and equitable use that does not interfere with others' ability to enjoy library facilities and services, and limits eligible uses to activities that are not commercial, political, religious, or social in nature.

Every effort was made to strike an appropriate balance between promoting community access and exercising responsible stewardship of public resources by maintaining the security of the facility. Staff will track facility use reservations, recording the names of individuals and groups that use the rooms and the estimated number of people who have benefited, and will report this back to the Board three months after implementation, with discussion of any issues that have arisen.

Staff engaged the Library Board of Trustees in the development of the proposed policy, taking their concerns into consideration and integrating their input.

The Commissioners expressed their gratitude that the staff addressed the security concerns as well as service fees on credit card payments of deposits. Vice-Chair Beatty made a motion to approve the policy. The motion carried unanimously. The following policy applies:

### **Catawba County Library System Meeting Room Use Policy**

As a service to the community, the library provides meeting spaces for educational, civic, and community meetings that are open to the public.

#### **Meeting Room Use by the Public:**

For all library branches, meeting rooms are available during regular library operating hours. After-hours use is available at the Sherrills Ford-Terrell, St. Stephens, and Southwest Branches. Use must not disrupt or interfere with the use of the library by others.

Meeting rooms are available for non-profit educational, civic, cultural and other charitable community uses open to the public. Rooms are not available for social functions of any kind, for religious or political activities, for any activity that would tend to incite or produce imminent lawless or disruptive action, or any activity that is obscene or defamatory, promotes false or misleading information, or is commercial in nature. Catawba County staff reserves the right to make this determination.

Meeting room users shall not charge admission, or promote, advertise, or sell products, services or memberships, or conduct any for-profit activity at meetings, with the exception of recovering meeting expenses such as meals, learning materials, or club dues.

Permission to use library meeting space does not constitute an endorsement by the library of that user's or group's activities or beliefs. Any advertisement for activities held in the library must clearly identify the sponsor by name, provide a contact phone number, and include the following statement: "This program is

neither sponsored nor endorsed by the Catawba County Library or Catawba County Government.” No signs, banners, or flyers may be affixed to library property except the community message board / bulletin board, if available.

Meeting room users are responsible for room setup and for any supplies or equipment needed for their meeting purposes, including technology or audiovisual equipment.

The applicant is responsible for ensuring the meeting room is cleared prior to library closing time and is left in a clean and orderly condition, and for all costs incurred by the County for cleaning or repair of damages. Smoking or use of tobacco products and/or electronic cigarettes is prohibited in all Catawba County facilities and grounds. With the exception of service animals, no animals are to be brought into library meeting rooms, and no hazardous materials or open flames are allowed.

Light refreshments, excluding alcohol (which is prohibited), may be served in meeting rooms. The library may need to cancel meetings due to library-sponsored programs, or unforeseen circumstances or emergencies, and reserves the right to do so.

**Reservations and Application Process:**

When meeting rooms are not in use by the Library or by Catawba County Government, they are available on a first-come, first-serve basis to individuals, groups, and organizations as specified in this document, and with a completed application.

Reservations must be requested at least three days in advance of the meeting date in order to ensure time for confirmation. Reservations can be requested by residents of Catawba County who are 18 or over. The person making the reservation must be in attendance at the meeting or event and is responsible for ensuring adherence to meeting room policy and that the room is left in a clean and orderly condition.

Reservations can generally be made up to 90 days (three months) in advance of a meeting or event. One reservation per month may be made for recurring meetings, in order to allow for equal access and availability.

Room requests must be accompanied by a completed application. A reservation with application can be made in person or online.

Upon accepting the policy and signing the Catawba County Library System Application for Meeting Room Use, the person making the reservation assumes personal responsibility for: the conduct and behavior of persons attending the meeting, and payment for any damage to library property resulting from the meeting.

**After-hours meeting room access at Sherrills Ford-Terrell, St. Stephens, and Southwest Branch Libraries:**

Meeting room may be used after normal library hours, between 9 am – 10 pm, Monday-Saturday and 1-10 pm on Sunday.

The applicant will receive instructions for accessing and securing the space and must ensure the space is secured after use as instructed.

A deposit of \$100 in the form of cash, check or credit card is required for after-hours use. Deposits will be refunded on the next business day with confirmation of secured, clean and orderly space without damages. (Deposits paid using credit cards will include applicable credit card transaction fees in addition to the deposit amount. The transaction fees will not be refunded.)

**Meeting Room Capacity by Branch**

Main Library, Newton	120
Sherrills Ford – Terrell	80
St. Stephens	89
Southwest	80

**B. Utilities and Engineering:**

Utilities and Engineering Assistant Director Jack Chandler presented a request for the Board to approve a bid award for a Landfill Gas Equipment Station to SCS Field Services of Reston, Virginia in the amount of \$1,068,500; authorized the sole source exemption and purchase of a DIA.NE XT3 Engine Control System Upgrade and Fuel Blending Package from Nixon Energy Solutions in the amount of \$489,498; approved an agreement with the project design engineer, CDM Smith, for construction administration, inspection, and start-up, commissioning, and certification services for \$49,300; and approved a budget revision in the amount of \$950,148 for a project total of \$1,714,148, which includes an additional \$106,850 for a 10% construction contingency.

In August 1998, Catawba County chose to purchase GE Jenbacher methane gas powered engine-generator sets (gensets) to destroy the methane gas generated within the landfill by converting the captured methane gas into electricity and selling the electricity to Duke Energy. Currently, there are three methane gas powered gensets located at the Blackburn Resource Recovery Facility. The 1998 Jenbacher gensets came equipped with DIA.NE Engine Control Systems. Along with the GE Jenbacher gensets, a landfill gas collection system was also installed. This system included the current landfill gas compression skid and flare. The current DIA.NE Engine Control Systems are antiquated and the landfill gas compression skid has been operating 24 hours a day every day since its installation, with only minimal downtime. Both the 1998 DIA.NE Engine Control Systems and existing skid and flare have reached the end of their useful lives after nearly 17 years of change in technology and time of use.

The replacement of both the landfill gas compression skid and flare and the DIA.NE Engine Control System were planned Solidwaste Capital Improvement Projects. Initially, staff planned to replace the landfill gas compression skid and flare and the DIA.NE Engine Control System as separate projects. However, updating the equipment together increases the efficiency and operability of the new landfill gas compression skid and flare. Staff believes it is in the County's best interest to accelerate the replacement of the DIA.NE Engine Control System in order to fully optimize the overall landfill gas to energy system and ensure adherence to applicable environmental permits.

On May 21, 2015, bids were received on the Landfill Gas Equipment Station Replacement. The project includes the manufacture, delivery, installation and commissioning of a Gas Compression and Conditioning System along with the supporting civil and electrical work. The key reasons associated with replacing the system include improvements in system operations, establishment of a landfill gas treatment system, and air quality compliance monitoring. Below is an abbreviated bid tabulation from the May 21, 2015 bid opening:

<b>Contractor</b>	<b>Bid</b>
<b>SCS Field Services</b>	\$1,068,500
<b>CB&amp;I</b>	\$1,087,147
<b>Advance One Development</b>	\$1,191,500
<b>Methuen Construction</b>	\$1,232,387

Based upon a recommendation letter from CDM-Smith, staff recommended awarding the bid to SCS Field Services of Reston, Virginia in the amount of \$1,068,500.

In accordance with Federal Regulations 40 CFR 60.752, the active gas collection and control system shall be designed to "handle the maximum expected gas flow rate from the entire area of the landfill that warrants control over the intended use period of the gas control or treatment system equipment". The average gas flow rate at the Blackburn Landfill ranges between 1,100 scfm (standard cubic feet per minute) and 1,400 scfm. The current gas collection and control system has a capacity of 1,400 scfm but the current flare has a rated capacity of only 1,200 scfm. In the event

that all three engines were not operational, the current flare would not be capable of fully controlling the landfill gas in compliance with 40 CFR 60.752. Any uncontrolled emissions would be considered a violation of the County's Title V Air Quality permit and potentially subject the County to fines and other penalties. Increasing the flare capacity will minimize fugitive emissions in the event that all three engines are not operational.

Accurate readings of landfill gas flow rate, cumulative landfill gas flow, temperature, and methane content for the engines and the flare are critical to meeting the air quality compliance monitoring requirements associated with the County's Title V Air Quality permit and the Greenhouse Gas Mandatory Reporting Rule requirements. The current gas collection and control system was installed in 1998, is undersized to meet the current Air Quality Permit Requirements, and does not have modern monitoring equipment that will allow more accurate, automated data collection and reporting.

The new system will not only meet the Air Quality permit requirements, it will allow for infinite adjustment capability of the flare, which will allow landfill gas flow to be split between the engines and flared during conditions where the landfill gas flow rate is above the capacity of the operating engines. Additional flow will be handled by the flare without causing unstable flare operation, venting of uncontrolled landfill gas to the atmosphere, or the engines shutting down due to large pressure drops associated with sudden diversion of flow away from the engines to the flare. The upgraded gas collection and control system will improve control of the well field vacuum and engine pressure requirements for more consistent operations. Automatic vacuum control of the well field will require fewer manual adjustments to the well field resulting in less documentation and reporting. The upgraded gas collection and control system is designed to meet EPA's presumptive definition of a treatment system as a system that filters the landfill gas to an absolute rating of 10 microns, dewateres the landfill gas to provide a 20 degree Fahrenheit reduction in dew point temperature, and compresses the landfill. Having the landfill gas conditioned through such a treatment system will eliminate the need to consider the engines as landfill gas control devices and reduce much of the Air Quality testing, monitoring, recordkeeping, and reporting associated with the use of the engines themselves. The upgraded gas compression and conditioning system is anticipated to meet the County's needs for the next 15 years.

Computer technology has a major role in the monitoring and fine tuning of the methane gas fired gensets. Each genset has a computer control system (DIA.NE system) that monitors multiple parameters within the gensets (i.e. exhaust, water, and oil system temperatures) to ensure the gensets are operating efficiently, safely and within guidelines. Additionally, the DIA.NE system regulates the fuel to air mixture of the gensets, which is critical in meeting Federal and State Title V Air Quality regulations by insuring the methane gas is completely destroyed. Computer technology is also used on the site to constantly measure and calculate the amount of energy sent to the power grid. This information, coupled with computer diagnosis, enables the operator to trouble shoot and correct problems before they escalate and damage the engines and/or cause or create EPA violations. Therefore, replacement of the DIA.NE system is planned to occur in 15-year intervals.

The current DIA.NE system, hardware and software, is now over 15 years old, is obsolete and cannot be updated to accommodate current computer operating systems that are needed to meet the strict monitoring and recording requirements of the County's Title V Air Quality Permit. The County's technicians are currently relying upon a rudimentary paging system to alert them to problems with the gensets. With the new Landfill Gas Equipment Station, County technicians will no longer be able to rely on a paging system for addressing problems; they will need full remote access to the Gensets and Landfill Gas Equipment Station to diagnose alerts and determine the level of response that is needed to avoid or abate permit violations. Full remote access will reduce operational cost through reduced overtime wages due to the technicians having the ability to address problems remotely when diagnosing alerts/alarms.

GE Jenbacher and Nixon Energy Solutions submitted a proposal to address upgrading the engine control system. This upgrade will allow for installation and operations of GE's most up to date proven engine control system (DIA.NE XT3), providing maximum visibility to current operating

conditions, operational trend data, and improved ease of use. Access to this control data will allow site personnel to diagnose current or potential engine issues more efficiently, minimizing down time. In addition, the new engine control system components and fuel blending package will drastically mitigate current parts supply challenges of the existing obsolete system. Total cost per engine will be \$163,166 or \$489,498 for all three engines. Nixon Energy Solutions is the exclusive distributor for GE Jenbacher renewable energy generators including all control systems, operation systems, and parts for generators powered by natural gas, landfill gas, biogas and other site-specific gases.

North Carolina General Statute 143-129 allows an exemption from bidding for purchase contracts when performance or price competition for a product are not available; when a needed product is available from only one source of supply; or when standardization or compatibility is the overriding consideration. This exemption requires governing body approval. A record must be maintained of purchases made under this exemption. In this instance, the engine control system and fuel blending package are only available from Nixon Energy Solutions. No ad valorem tax proceeds go into the Solid Waste Management Enterprise Fund. Staff reported to the Board that the sale of electricity produced by the system returned \$948,000 to the County in the last fiscal year, meaning the cost for the purchase of the new Landfill Gas equipment station and upgraded control system would be recouped within two years.

After the Board members clarified lease length and commended the Utilities and Engineering Department on its innovation, Vice-Chair Beatty made a motion to approve a bid award for a Landfill Gas Equipment Station to SCS Field Services of Reston, Virginia in the amount of \$1,068,500; authorize the sole source exemption and purchase of a DIA.NE XT3 Engine Control System Upgrade and Fuel Blending Package from Nixon Energy Solutions in the amount of \$489,498; approve an agreement with the project design engineer, CDM Smith, for construction administration, inspection, and start-up, commissioning, and certification services for \$49,300; and approve a budget revision in the amount of \$950,148 for a project total of \$1,714,148, which includes an additional \$106,850 for a 10% construction contingency. The motion carried unanimously.

11. Other Items of Business: None.
12. Attorney's Report: None
13. Manager's Report: County Manager J. Thomas Lundy indicated that although the sound system has been expected to be repaired by this meeting, a part was unavailable and the revised system would be in place by the Board's next meeting.
13. Adjournment. Commissioner Hunsucker made a motion to adjourn at 10:22 a.m. The motion carried unanimously and the meeting adjourned.

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Randy Isenhower, Chair  
Catawba County Board of Commissioners

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Barbara E. Morris  
County Clerk